

Resume

John Smith, HVACR
(707) XXX-0008

Employment Experience

Electrician, USN	Four Years
Production & Prototype Fabrication	Six Years
Elevator Mechanic Helper Journeyman	Four Years Fourteen Years
HVAC Installation and Service	Two Years

Education and Training

Graduate	Sequoia Institute HVAC&R Honor Graduate President's Award	Fremont, CA
Certificate of Completion	National Elevator Industries <u>Elevator Construction, Service & Repair</u>	San Francisco, CA
Certificate of Completion	John O'Connei Tech <u>Welding</u>	San Francisco, CA
Graduate	US Navy <u>Class A Electricians Mate School</u>	San Diego, CA
Graduate	San Jose High School	San Jose, CA

Employment Accomplishments

- **Frequently finished job assignments ahead of schedule while maintaining a high standard of workmanship**
- Instituted a field change which resulted in the manufacturer providing a retrofit correction
- **Often solved problems on work site – making adjustments as required**
- Participated in the design of a new elevator

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Specific Trade Skills

Electro-Mechanical		
Power Supply	Print Reading	Control Wiring
Bearing Alignment	Wire & Load Size	Troubleshooting
A.C Motors	D/C Motors	Circuit Bending
Rudimentary Lathe Operation	Soldering	Power Transmissions
Running Surfaces	Brazing	Welding
Device Wiring Schedule		Hydraulic Applications
HVAC&R		
EPA Cert. 1 & 2	Pressure Testing	Vacuum Lines
Charge & Test Equipment	Install and Test Heating Equipment	Reclaim Refrigerant
Prepare Old Equipment For EPA Approved Disposal	Duct & Equipment Installation	Service, Troubleshoot & Repair Equipment
General Construction		
Footings	Foundations	Flooring
Sheer Walls	Siding	Electrical
Doors	Windows	Plumbing

Sheet Rock & Tape

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Tools & Equipment

Electro-Mechanical		
Multimeter	Hipotential Tester	Amprobe
Wiggington Tester	Acetylene & Argon Gas Torches	Mig Welding
Tig Welding	Lathes	Spot Welders
HVAC&R		
Manifold Gauge	Vacuum Pump	Micron Gauge
Reclaimer		Manometer
Halide & Electronic Leak Detectors	Thermocouple Meter	Thermal Scribe Recorder
General Construction		
Table Saw	Radial Arm Saw	Miter Saw
Skill Saw	Sawsall	Roto Hammers
Rigging Equipment	Levels	Plumb-bob
Power Actuated Tools	Elevating Movable Platforms	Fork Lifts