

Resume Wonder Woman

Personal Qualities

Cheerful

Helpful

Enthusiastic

Professional Skills

IBM

Ten Key
Reception Work

Microsoft Works

Word Perfect
WordStar

Mac

Bookkeeping
Secretarial Work

Work History

2 years

Alex Thomas Packing Sheds
Pear Sorter
Received production bonus every
day!

Ukiah, Ca

1 year

Fetzer Vineyards
Laboratory Assistant

Hopland, CA

3 years

Concord Naval Weapons Station
Ordinance Handler
Earned Five Certificates
Cal-OSHA Safety Training
Certified Fork Lift Driver
Hazardous Material Handler
Ordinance Safety
Quality Assurance
Stevedore Work
Rigging, Loading and Unloading

Concord, CA

3 years

California Department of Forestry
Fire Fighter
Earned Three Certificates
Fire Fighter
CPR
First Aid

Willits, CA

Education

Mendocino College
Antioch High School

Ukiah, CA
Antioch, CA

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